

**August 10, 2011**

Commissioner Gerard called the meeting to order at 6:30 p.m.

Commissioners Present: Commissioner Gerard, Commissioner Santaga and Commissioner Block  
Commissioners Absent: None  
Also Present: Administrator Debbie Nelson; Operations Superintendent Norm Nelson;  
and Western Racine County Sewerage District (WRCSD) Representative Lynn  
Tamblyn

Motion made by Commissioner Block, seconded by Commissioner Gerard to approve the Commission Meeting minutes dated July 13, 2011 with the correction of "Belding" to "Belden". Commissioners Block and Gerard in favor; Commissioner Santaga abstained. Motion carried.

**Report from Western Racine County Sewerage District (WRCSD):  
Presented by Lynn Tamblyn**

WRCSD Representative Tamblyn reported both Mukwonago and Lyons are allowing sludge to be dumped by haulers which were previously utilizing WRCSD causing a noticeable reduction in their hauled waste which accounts for 30-35% of their income; a loss of \$6,000 revenue in the month of July alone. WRCSD Representative Tamblyn projected an 8% increase in their rate for 2012. Commissioner Gerard questioned WRCSD Representative Tamblyn if he was aware of a decision being made on the vacant representative position with WRCSD Representative responding he did not.

**Old Business:**

Commissioners Gerard and Block will independently continue to work on obtaining grant information. Motion made by Commissioner Gerard, seconded by Commissioner Block to table this issue until further notice. All in favor. Motion carried.

Discussion ensued regarding replacement of the server, possible options to get by until the Commissioners make a final decision, and obtaining other quotes. Motion made by Commissioner Santaga, seconded by Commissioner Block to have Administrator Nelson contact Gary Hansen of the Diamond Group, have him purchase and install what is necessary to keep the computer system up and running until a final decision is made regarding the entire computer system, the amount is not to exceed \$10,000, and if the amount would be in excess of that amount the Commissioners would be notified. All in favor. Motion carried.

Motion made by Commissioner Gerard, seconded by Commissioner Block to eliminate having to use proper titles during a meeting when addressing each other, but to continue using proper titles in the written minutes. All in favor. Motion carried.

**New Business:**

Motion made by Commissioner Santaga, seconded by Commissioner Block to send Administrator Nelson to the Civic Systems 11<sup>th</sup> Annual Symposium. All in favor. Motion carried.

Motion made by Commissioner Block, seconded by Commissioner Santaga to set the Preliminary Budget Meeting for September 14, 2011 at 7:30 p.m. and the Budget Hearing for October 12, 2011 at 7:30 p.m. All in favor. Motion carried.

Discussion ensued regarding the district owned grinder pumps. Motion made by Commissioner Santaga, seconded by Commissioner Block to engage legal counsel to review the documentation Administrator Nelson will provide and render an opinion. All in favor. Motion carried.

**Monthly Operations & Maintenance Report (O&M):  
Presented by Operations Superintendent Norm Nelson**

Operations Superintendent Nelson stated lift station 14A is now converted to 3-phase electric.

The routine jetting of sewers will begin this week.

**Treasurers Report:**

Commissioner Block explained the report Administrator Nelson compiled after last months meeting which shows the District's revenues with comparison to the budget. Commissioner Block stated she will include this report every month as all Commissioners felt it is extremely useful and informative.

**Correspondence consisted of:**

- WRCSD Agenda & Minutes

**Administrator Comments:  
Presented by Administrator Debbie Nelson**

Administrator Nelson said our summer help Bobby is gone and getting ready to go back to school. We will miss him and wish him all the best in the future.

Jim Schilling paid a connection fee in the amount of \$28,441.00 to hook-up the 2<sup>nd</sup> building in Elder Care Cottages of WI. This is the 1<sup>st</sup> connection fee the District has received since March 15, 2010 at which time Mr. Schilling paid the connection fee for the 1<sup>st</sup> building.

Administrator Nelson brought one of the newly highlighted billing cards for show and tell stating she feels the highlighted area will draw attention to the message contained within.

Informed the Commissioners the July Cash on Hand report was in their packet.

**Accounts Payable:**

Motion made by Commissioner Block, seconded by Commissioner Santaga to approve the accounts payable. All in favor. Motion carried.

Motion made by Commissioner Santaga, seconded by Commissioner Gerard to adjourn at 7:38 p.m. All in favor. Motion carried.

Respectfully submitted,

Debbie Nelson  
Administrator