

**TOWN OF WATERFORD SANITARY DISTRICT NO. 1
MINUTES**

2012 PROPOSED BUDGET MEETING

September 14, 2011

Commissioner Gerard called the meeting to order at 7:30 p.m.

Present: Commissioners Gerard, Santaga and Block

Absent: None

Also Present: Bob Kabitzke, Accountant; Debbie Nelson, Administrator; and Norm Nelson, Operations Superintendent

Mr. Kabitzke and Administrator Nelson explained the 2012 proposed budget and answered questions.

Motion made by Commissioner Gerard, seconded by Commissioner Santaga to accept Resolution Number 1104 Proposing Budget and Calling for Hearing on Same. All in favor. Motion carried.

Motion made by Commissioner Block, seconded by Commissioner Santaga to adjourn at 7:59 p.m. All in favor. Motion carried.

Respectfully submitted,

Debbie Nelson
Administrator

**TOWN OF WATERFORD SANITARY DISTRICT NO. 1
MINUTES**

September 14, 2011

Commissioner Gerard called the meeting to order at 8:00 p.m.

Commissioners Present: Commissioners Gerard, Santaga and Block
Commissioners Absent: None
Also Present: Administrator Debbie Nelson; and Operations Superintendent Norm Nelson

Motion made by Commissioner Gerard, seconded by Commissioner Block to approve the Commission Meeting minutes dated August 10, 2011 as printed. All in favor. Motion carried.

**Report from Western Racine County Sewerage District (WRCSD):
Presented by Lynn Tamblyn**

WRCSD Representative Tamblyn was not in attendance for the report.

Old Business:

Attorney Macy's legal opinion and recommendations regarding the District owned grinder pumps were reviewed and discussed. Operations Superintendent Nelson explained how the grinder pumps impact the operations department and the costs incurred. Motion made by Commissioner Santaga, seconded by Commissioner Block to follow Attorney Macy's recommendation and in doing so have Operations Superintendent Nelson begin a study documenting the District's cost pertaining to the District owned grinder pumps along with contacting Attorney Macy on how to formally proceed with implementing Item #4 on Page 4 of his September 02, 2011 letter keeping in mind the Commissions concern of making it completely equitable by implementing an itemized bill (each owners actual cost) instead of an average bill (average cost divided between District owned grinder pump users) if practical. All in favor. Motion carried.

New Business:

Motion made by Commissioner Santaga, seconded by Commissioner Block to receive the general Municipal Opinion letters from the District's legal firm. All in favor. Motion carried.

Discussion ensued regarding the incident on August 24, 2011 which precipitated the contracting of ServiceMaster to clean and decontaminate areas of the municipal building. Motion made by Commissioner Block, seconded by Commissioner Santaga to split the payment of the bill in the usual and customary way with the town. All in favor. Motion carried.

**Monthly Operations & Maintenance Report (O&M):
Presented by Operations Superintendent Norm Nelson**

Operations Superintendent Nelson stated a seasonal part-time worker was brought on board to do the lawn maintenance at the lift stations.

Treasurers Report:

Commissioner Block explained the monthly Revenues and Expenditures with Comparison to Budget Report along with the August Cash on Hand Report.

Correspondence consisted of:

- WRCSD Agenda & Minutes

Administrator Comments:

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Presented by Administrator Debbie Nelson

This agenda item was inadvertently missed.

Accounts Payable:

Motion made by Commissioner Santaga, seconded by Commissioner Block to approve the accounts payable. All in favor. Motion carried.

Motion made by Commissioner Santaga, seconded by Commissioner Block to adjourn at 9:36 p.m. All in favor. Motion carried.

Respectfully submitted,

Debbie Nelson
Administrator