

**Commissioners Meeting**  
**Wednesday September 12, 2012**  
**6:00 p.m.**  
**Town Hall Meeting Room**  
**415 N. Milwaukee Street, Waterford, WI**

<b>Commissioners Dickinson, McNeiley, and Santaga, Administrator Nelson, Accounts Clerk Thompson</b>
<b>Operations Superintendent Nelson &amp; Operations Assistant Ignatowski</b>

**AGENDA**

**Public Appearances**

- Lynn Tamblyn, Western Racine County Sewerage District (WRCSD), Jim Filicetti, KJ Tax & Accounting; Gary Hansen, Diamond Group, and Attorney Macy

**If a commissioner or staff member requested an agenda item it will be followed by their initials, Dan Dickinson (DD), Ricky McNeiley (RN), Jeff Santaga (JS), Debbie Nelson (DN) and Norm Nelson (NN) and they will introduce the issue(s) associated with it, provide supporting information, and recommend a course of action.**

**New Business**

1. Introduction of new commissioners (DD)
2. Discussion and possible action regarding election of president (DD)
3. Discussion and possible action regarding appointment of secretary and treasurer (DD)

**Announcements**

The District President shall announce to all present that the Commission intends to convene in closed session pursuant to:

19.85(1)(e), Wis Stats when deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically with regards to the lease provisions for the municipal building, and

Section 19.85(1)(g), Wis Stats when conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved specifically with regards to the repair work on the municipal building

**Minutes of Previous Meeting(s)**

**Report from Western Racine County Sewerage District (WRCSD)**

**New Business**

1. Discussion and possible action regarding Jim Filicetti's services volunteered regarding WSD finances (DD)
2. Discussion and possible action regarding WRCSD costs, agreements, and facility tour (DD)
3. Discussion and possible action regarding wording on agenda for citizen comments (DD)
4. Discussion and possible action regarding upgrading computer and telephone technology (DN)
5. Discussion and possible action regarding legal representation (DD)

6. Discussion and possible action regarding the 2012 budgeting process (DD)
7. Discussion and possible action regarding WSD organizational structure (DD)
8. Discussion and possible action regarding new/former commissioners' transition (DD)
9. Discussion and possible action regarding WSD documents alleged to be given to Racine County for safe keeping (DD)
10. Discussion and possible action regarding staff work direction, cooperation, records access (DD)
11. Discussion and possible action regarding website content (DD)
12. Discussion and possible action regarding lift stations upgrade controls and master site radio control (DD)
13. Discussion and possible action regarding Certificate of Deposit #6 (DN)

### **Old Business**

1. Discussion and possible action regarding employee benefits (DD)
2. Discussion and possible action regarding legal action against Frank Price, F.C. Price Corporation for failure to insulate the municipal building per plans and specification for Project Number 98P86 (DD)
3. Discussion and possible action regarding Town of Waterford lease agreement, and snow removal agreement (DD)

### **Operations & Maintenance Report (O&M)**

1. None

### **Treasurer Report**

1. Expenditures with Comparison to Budget Report.
2. July Cash on Hand Report.

### **Correspondence**

1. Letter from State Representative David Craig
2. WRCSA Agenda & Minutes.

### **Administrator Comments**

1. Check from Town of Waterford treasurer for August settlement
2. Call received from Shawn, Dunn & Bradstreet

### **Account Payables**

### **Public Comments**

Per Sections 19.83(2) and 19.84(2) of the Wisconsin Statutes, that the District Commission will receive information from the District residents and District property owners for a three minute time period per person. Be further advised that after all of the public comments are completed, the District Commissioners may have limited discussion on the information received; however, no action will be taken under public comments or at the District Commission meeting unless specifically set forth as a separate action item. At their discretion, the District Commissioners may direct that the matters raised be placed on a future District Commissioner agenda. Public comments should be addressed to the District Commission as a body, any questions to an individual District Commissioner or staff person will be deemed out of order. Neither the District Commissioners nor the District staff will generally answer questions or ever enter into any sort of back and forth dialogue with the speakers under public comments. The purpose of public comments is to listen to information from the District residents and District property owners. All comments, questions, and concerns should be presented in a respectful, professional manner. No political statements/ advertising or assignment of time from one speaker to another will be allowed.

## **Closed Session**

- Consideration and possible action on motion to convene into executive session under

Section 19.85(1)(e) Wis Stats when deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically with regards to the lease provisions for the municipal building

and

Section 19.85(1)(g), Wis Stats when conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved specifically with regards to the repair work on the municipal building

Roll call vote

## **Reconvene into Open Session**

Discussion and possible action to reconvene into open session pursuant to Section 19.85(2) for the purpose and discussion and possible action on the lease provisions for the municipal building and repair work for the municipal building.

**Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Waterford Sanitary District No. 1 at 262-534-4646, with as much advance notice as possible.**