

Commissioners Meeting
Wednesday November 07, 2012
6:00 p.m.
Town Hall Meeting Room
415 N. Milwaukee Street, Waterford, WI

Commissioners Dickinson, McNeiley, and Santaga, Administrator Nelson, Accounts Clerk Thompson
Operations Superintendent Nelson & Operations Assistant Ignatowski

AGENDA

Public Appearances

- Lynn Tamblyn, Western Racine County Sewerage District (WRCSD)

If a commissioner or staff member requested an agenda item it will be followed by their initials, Dan Dickinson (DD), Ricky McNeiley (RN), Jeff Santaga (JS), Debbie Nelson (DN) and Norm Nelson (NN) and they will introduce the issue(s) associated with it, provide supporting information, and recommend a course of action.

Public Comments

This is a meeting of the Waterford Sanitary District Commissioners in public for the purpose of conducting the District's business and is not to be considered a public community meeting. At the beginning of each meeting Commissioners will receive limited information from District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

Announcements

Minutes of Previous Meeting(s)

Report from Western Racine County Sewerage District (WRCSD)

Old Business

1. Discussion and possible action regarding legal action against Frank Price, F.C. Price Corporation for failure to insulate the municipal building per plans and specification for Project Number 98P86. Also, report on insulation progress. (DD)
2. Discussion and possible action regarding 2013 budgeting process. (DD)
3. Discussion and possible action regarding ad hoc committee scheduling. (DD)
4. Discussion and possible action regarding legal representation for general business matters. (DD)
5. Discussion and possible action regarding legal representation specific to employee. Compensation, contracts, employment terms and conditions, employee handbook, or any other conditions or understandings related to WSD employment. (DD)

New Business

1. Discussion and possible action regarding payroll check signing and approval procedures (DD)
2. Discussion and possible action regarding the Municipal Building conference room, in particular responsibility for scheduling, reserving, and for arranging access (DD)
3. Discussion and possible action regarding employee benefits, in particular WSD contribution level to any WSD employee retirement savings. (DD)
4. Discussion and possible action regarding quote from Acuity for workers' compensation (DD)

Operations & Maintenance Report (O&M)

1. None

Treasurer Report

1. October Expenditures with Comparison to Budget Report
2. October Cash on Hand Report

Correspondence

1. Letter from Attorney Macy
2. WRCSD Agenda & Minutes

Administrator Comments

1. In accordance with §66.0809(3) on October 15th certification notices were sent to 349 customers that had a balance from delinquent utility charges incurred before September 30th. On November 01st the final certification notice was applied to \$81,451.31 in delinquent utility charges incurred prior to September 30th in the amount of \$8,145.17.

Account Payables

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Waterford Sanitary District No. 1 at 262-534-4646, with as much advance notice as possible.

Agenda was written and approved 11/05/2012 by President Dan Dickinson prior to posting.

E-mail & posed agenda 11/05/12, Town of Waterford Town Hall (outside), Tichigan Lake Civic Center (outside), Ron's Service Station (inside), emailed to newspaper, Lynn Tamblyn (WRCSD)