

**AD HOC COMMITTEE MEETING MINUTES**

**Town of Waterford Sanitary District No. 1  
Potential Restructuring & Outsourcing**

**April 17, 2013 at 8:00am**

Commissioners Present: Commissioners Dickinson, McNeiley, and Santaga

Absent: None

Also Present: Administrator Nelson, Attorney Christopher Schultz

Commissioner Dickinson called the meeting to order at 8:00 a.m.

Discussion ensued regarding the draft Request for Proposal (“RFP”) with emphasis put on reducing the timeline to begin the bidding process in half.

Motion made by Santaga, seconded by McNeiley to forward the RFP to Attorney Schultz for review with the expectation he will have it ready for next Wednesday’s Committee Meeting for review. All in favor. Motion carried.

Motion made by Santaga, seconded by McNeiley to adjourn at 8:19 a.m.

Respectfully submitted,

Debbie Nelson  
Administrator