

Commissioners Meeting
April 03, 2013
8:30 a.m.
Town Hall Meeting Room
415 N. Milwaukee Street, Waterford, WI

Commissioners Dickinson, McNeiley, and Santaga, Administrator Nelson, Accounts Clerk Thompson
Operations Superintendent Nelson & Operations Assistant Ignatowski

AGENDA

Public Appearances

- Lynn Tamblyn, Western Racine County Sewerage District (WRCSD); Bob Kabitzke, Auditor

If a commissioner or staff member requested an agenda item it will be followed by their initials, Dan Dickinson (DD), Ricky McNeiley (RN), Jeff Santaga (JS), Debbie Nelson (DN) and Norm Nelson (NN) and they will introduce the issue(s) associated with it, provide supporting information, and recommend a course of action.

Public Comments

This is a meeting of the Waterford Sanitary District Commissioners in public for the purpose of conducting the District's business and is not to be considered a public community meeting. At the beginning of each meeting Commissioners will receive limited information from District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

Announcements

Minutes of Previous Meeting(s)

Report from Western Racine County Sewerage District (WRCSD)

Old Business

1. Discussion and possible action regarding upgrading computer, back-up system for computers, and telephone technology (RM & DD)

New Business

1. Discussion and possible action regarding 2012 District audit. (DN)
2. Discussion and possible action regarding Citizens Bank of Mukwonago CD notice #232956124. (DD)
3. Discussion and possible action regarding Highway 164 construction. Including but not limited to an update from Norm Nelson and Jeff Santaga regarding schedule, commissioner support required, and other matters pertaining to the project. (DD)
4. Discussion and possible action regarding employee life insurance, including but not limited to temporary extension of current life insurance coverage. (DD)
5. Discussion and possible action regarding employee payroll withdrawal form for life insurance coverage. (DD)
6. Discussion and possible action regarding potential restructuring & Outsourcing, including but not limited to progress update, future ad hoc meeting schedule, data needed to complete the RFP. (DD)

Operations & Maintenance Report (O&M)

1. None

Treasurer Report

1. February Expenditures with Comparison to Budget Report
2. March Expenditures with Comparison to Budget Report
3. January Cash on Hand Report
4. February Cash on Hand Report

Correspondence

1. State of WI – Department of Employee Trust Funds
2. WRCSD Agenda & Minutes

Administrator Comments

1. Annual District Audit
2. Continental Western Group Audit
3. January and February Payments from Tax Roll Received from Town of Waterford Treasurer

Account Payables

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Waterford Sanitary District No. 1 at 262-534-4646, with as much advance notice as possible.

Agenda was written and approved 04/01/2013 by President Dan Dickinson prior to posting.

E-mail & posed agenda 04/01/2013, Town of Waterford Town Hall (outside), Tichigan Lake Civic Center (outside), Ron's Service Station (inside), emailed to newspaper, Lynn Tamblyn (WRCSD)