

**Official Approved Minutes  
Town of Waterford Sanitary District No. 1  
Commissioners Meeting  
Wednesday December 10, 2014 @ 6:00 p.m.  
Town Hall Meeting Room  
415 N. Milwaukee Street, Waterford, WI**

Commissioners Present: Dickinson, McNeiley, Santaga  
Resident Present: Jim Schilling, Elder Care Cottages

Meeting called to order at 6:00 p.m. by Commissioner Dickinson

**Announcements**

Commissioner received employee input regarding compensation and benefits. Commissioners will discuss the aforementioned and following the discussion Commissioners may go into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of discussing employee compensation and benefits involving District Superintendent, Operations Employee, and Administrative Assistant.

**Minutes of Previous Meeting**

*Motion made by Commissioner Santaga, seconded by Commissioner McNeiley to approve minutes of November 12, 2014 Regular Monthly Commissioner's Meeting as presented. No one opposed. Motion carried.*

**Old Business**

1. Update by KJ Tax and possible action resulting from those discussions (DD)

*Commissioner Dickinson informed Jim Filicetti he did not need to attend this meeting*

2. Discussion and potential action pursuant to Resolution Number 1401 - resolution proposing the adoption and implementation of sanitary sewer user rate study of May 19, 2014. (DD)

*Motion made by Commissioner Santaga, seconded by Commissioner McNeiley to adopt Resolution 1401 which will implement the sanitary user rate study of May 19, 2014. No one opposed. Motion carried.*

**New Business**

1. Discussion and potential action pursuant to Elder Care Cottages of Wisconsin, 7711 Big Bend Rd, Waterford, WI. billing error.

*Motion made by Commissioner Santaga, seconded by Commissioner McNeiley to accept the figures KJ Tax calculated and reimburse Jim Schilling, Elder Care Cottages, \$31,085.58 plus interest rate based on the PSC interest table subject to Jim Filicetti vouching for the September invoices from September 2010 to September 2011. No one opposed. Motion carried.*

2. Discussion and potential action pursuant to a Public Service Commission (“PSC”) complaint (undated) received by the PSC on October 13, 2014. Specifically, District’s potential action on the informal decision by the PSC regarding reallocation of costs attributed to District owned grinder pumps.

*Motion made by Commissioner Santaga, seconded by Commissioner McNeiley to begin the process of evaluating pricing differential for customers between District owned and privately owned grinder pumps. No one opposed. Motion carried*

## **Operations & Maintenance Report**

*There is nothing to report.*

## **Treasurer Report**

## **Report from Western Racine County Sewerage District (WRCSD)**

## **Potential Adjournment to closed session**

1. Commissioner received employee input regarding compensation and benefits. Commissioners will discuss the aforementioned and following the discussion Commissioners may go into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of discussing employee compensation and benefits involving District Superintendent, Operations Employee, and Administrative Assistant.

## **Commissioners vote to adjourn to closed session:**

*Motion by Santaga to go into closed session, seconded by McNeiley. Roll call vote: McNeiley, yes. Santaga, yes. Dickinson, yes.*

## **Return to open meeting**

1. Discuss and potentially act pursuant to employee compensation and benefits.

*Discussion and potential action pursuant to Norm Nelson: No discussion, no action.*

*Discussion and potential action pursuant to Jerry Ignatowski: No discussion, no action.*

*Discussion and potential action pursuant to Jill Hoffmann: Motion by Santaga, seconded by McNeiley to grant Ms. Hoffmann normal District authorized holiday pay at her base wage but for 4 hours commensurate with her part time schedule. Also, beginning January 1, 2015 allow 32 hours of paid vacation which is based on 80 hours TIMES her full time equivalent of 0.40. Also increase her base wage to \$15 per hour. No one opposed. Motion carried..*

## **Adjournment**

*Motion made by Commissioner Santaga, seconded by Commissioner McNeiley to adjourn at 7:45 p.m. No one opposed. Motion carried.*