

**Town of Waterford Sanitary District No. 1
Commissioners Meeting
Wednesday, May 13, 2015, 8:00 a.m.
Town Hall Meeting Room
415 N. Milwaukee Street, Waterford, WI**

Commissioners: Dickinson, McNeiley, and Santaga

AGENDA

If a commissioner or staff member requested an agenda item it will be followed by their initials, Dan Dickinson (DD), Ricky McNeiley (RN), Jeff Santaga (JS), and Norm Nelson (NN) and they will introduce the issue(s) associated with it, provide supporting information, and recommend a course of action.

Public Comments

This is a public meeting of the Waterford Sanitary District Commissioners for the purpose of conducting the District's business. At the beginning of each meeting Commissioners may receive limited information from District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

Announcement

Commissioners plan to discuss performance of public employee(s). After the discussions the Commissioners may go into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of discussing employee performance. The review will include employees of the operations and accounting functions of the District.

Prior to normal business the District will listen to the presentation of the 2014 annual audit by Bob Kabitzke from Scrima, Kabitzke and Co., S.C. Following the presentation there will be discussion and possible action which may include approval of the audit.

Minutes of Previous Meeting(s)

Old Business

1. Update by KJ Tax and possible action resulting from those discussions (DD)
2. Discussion and possible action pursuant to DOT complaint of WSD work completed on Highway 164 during 2014 renovation including, but not limited to, possible Memorandum of Understanding with DOT (DD)
3. Discussion and possible action pursuant to review and possible adoption of Employee Handbook (DD)
4. Discussion and possible action pursuant to Employee Benefits including, but not limited to, comprehensive review and recommendations (DD)
5. Discussion and possible action pursuant to standard best practices review (DD)

New Business

1. Presentation of the 2014 annual audit by Bob Kabitzke from Scrima, Kabitzke and Co., S.C. Following the presentation there will be discussion and possible action which may include approval of the audit. (DD)
2. Discussion and potential action pursuant to possible change in Email provider (DD)
3. Discuss and possible action pursuant to recodification of District Ordinance (DD)
4. Discuss and possible action pursuant to refund of sewer user fee for 7433 Peterson Ct (DD)

Operations & Maintenance Report (O&M)

Treasurer Report

Correspondence

WRCSD Agenda & Minutes

Potential adjournment to Closed Session

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Commissioners vote to adjourn to closed session:

Return to open meeting

Discussion and possible action on items discussed during the closed session.

Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Waterford Sanitary District No. 1 at 262-534-4646, with as much advance notice as possible.

Agenda was written and approved (5/7/15) by President Dan Dickinson prior to posting. E-mail & posted agenda (5/11/15) Town of Waterford Town Hall (outside), Tichigan Lake Civic Center (outside), Ron's Service Station (inside), emailed to Waterford Post, Lynn Tamblyn (WRCSD)