

**Town of Waterford Sanitary District No. 1
Public Hearing on Proposed 2018 Budget
To be followed by the Regular Monthly Commissioners Meeting
Wednesday December 13, 2017
8:00 a.m.
Town Hall Meeting Room
415 N. Milwaukee Street, Waterford, WI**

Commissioners Present: Hinz, McNeiley, Dickinson

Also Present: Rollie Timm, Jim Filicetti, Bob Kabitzke, Pamela Gamble

Meeting called to order at 8:00a.m. By Commissioner Dickinson

Public Comments:

This is a public meeting of the Waterford Sanitary District Commissioners for the public hearing portion for the proposed budget for 2018. After the public hearing portion is complete, we will adjourn and go into the regular commissioner's meeting.

Pledge of Allegiance

Budget Business

1. Discussion & Possible Action Regarding Resolution 1701, a Resolution Proposing THE ADOPTION OF THE PREVIOUSLY PUBLISHED 2018 BUDGET for The Town of Waterford Sanitary District No. 1, Township of Waterford, County of Racine, State of Wisconsin, and Calling for The Opening of A Hearing on the Same.

No one present wishing to speak.

2. Open hearing on proposed budget.
3. Approval of 2018 Budget.

Motion to approve the 2018 Budget and to adopt Resolution 1701 proposing the adoption of the 2018 Budget by Ken Hinz and seconded by Rick McNeiley. No one opposed. Motion carried.

Motion to adjourn Budget meeting to open regular commissioners meeting by Commissioner Ken Hinz, seconded by Commissioner McNeiley No one opposed. Motion carried.

**Official/Approved Minutes
Town of Waterford Sanitary District No. 1
Regular Monthly Commissioners Meeting
Wednesday December 13, 2017 @ 8:20 a.m.
Town Hall Meeting Room
415 N. Milwaukee Street, Waterford, WI**

Open regular commissioner's meeting December 13, 2017

Commissioners Present: Dickinson, Hinz, McNeiley

Also Present: Jim Filicetti, Rollie Timm, Bob Kabitzke, Pamela Gamble

Meeting called to order at 8:20a.m. by Commissioner Dickinson

Public Comments:

This is a public meeting of the Waterford Sanitary District Commissioners for the for the purpose of conducting the District's business. At the beginning of each meeting, Commissioners may receive limited information from

District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

Minutes of Previous Meeting(s)

Motion made by Commissioner McNeiley, seconded by Commissioner Hinz to approve minutes of November 8, 2017 Monthly Commissioner's Meeting as presented. No one opposed. Motion carried.

Old Business

1. Update by KJ Tax - Discuss and possibly take action on report by KJ Tax including but not limited to actions necessary to procedures, banking, or other matters as a result of the report and possible action resulting from those discussions. (DD)

No action taken

New Business

1. Presentation of 2017 annual audit by Scrima, Kabitzke and Co., S.C. and possible acceptance. (DD)
Received hard copy annual audit report. Motion made by Commissioner Hinz to approve 2017 annual audit as presented, seconded by Commissioner McNeiley, No one opposed. Motion carried.
2. Presentation by Steffens Insurance, commissioner discussion and potential action on insurance policy. (KH) - *No One from Steffens present, therefore, no action taken.*
3. Discuss and possibly act on completion documents by All-Ways Contractors for STH164 manhole work. (DD)
Motion to pay agreed amount of \$33,400.00 to Always Contractors and possibly paying overage of \$1950.00 subject to further review with Ruekert Mielke and contract. If the overage is appropriate, the commission authorizes Commissioner Dan Dickinson to pay the amount of \$35,350.00 (this includes original contract price plus the overage). Seconded by Commissioner McNeiley. No one opposed. Motion carried.
4. Discuss private road Manhole repairs. (KH)
Each situation will be evaluated, therefore, no action taken
5. Discuss procedures for employee discipline. (RM) *No action taken*
6. Discuss on call schedules (RM) *There have been no employee complaints, therefore, no action taken.*
7. Discuss KJ Tax self-audit and possible action (RM) *Issue resolved – no action taken.*
8. Discuss and potentially act on resolution 1702 objecting to Western Racine County Sewerage District ordinance change making WSD responsible for customer requested annexation into WRCSD's service area. (DD)
Motion to approve resolution 1702 made by Commissioner Hinz, seconded by Commissioner McNeiley. No one opposed. Motion carried. Copy of resolution 1702, explanation letter and email sent attention to: Jeff Bratz and Lynn Tamblyn.at Western Racine County Sewer District following Commissioner meeting

Operations & Maintenance Report

Correspondence

Treasurer Report

**Report from Western Racine County Sewerage District (WRCSD)
Adjournment**

Motion by Commissioner Dickinson to adjourn at 10:00 am. Second by Commissioner Ken Hinz. Approved.