

**Official/Approved Minutes**  
**Town of Waterford Sanitary District No. 1**  
**Regular Monthly Commissioners Meeting**  
**Wednesday October 10, 2018**  
**8:00 a.m.**  
**Town Hall Meeting Room**  
**415 N. Milwaukee Street, Waterford, WI**

Commissioners Present: Hinz, McNeiley, Dickinson ( President)  
Operations Superintendent: Rollie Timm  
Accountant: Jim Filicetti  
Administrative Assistant: Pamela Gamble

Meeting called to order at 8:00a.m. By Commissioner Dickinson

**Pledge of Allegiance**

**Public Comments:**

This is a public meeting of the Waterford Sanitary District Commissioners for the purpose of conducting the District's business. At the beginning of each meeting Commissioners may receive limited information from District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

**Minutes of the previous meeting(s)**

*Motion made by Commissioner Hinz to approve last month meeting minutes.*

*Seconded by Commissioner McNeiley. All in favor. No opposed. Motion carried.*

**Old Business**

1. Update by KJ Tax - Discuss and possibly take action on report by KJ Tax including but not limited to actions necessary to procedures, banking, or other matters as a result of the report and possible action resulting from those discussions. (Ongoing agenda item)

*No action taken*

2. Discuss the draft 2019 Annual Budget (No official action will be taken).

*No action taken*

3. Discuss and potentially act on excessive grease in certain parts of the system, point sources of grease, grease traps, and courses of action to correct point sources.

*Proposal by Commissioner Dickinson stating that there will be an ordinance created for establishment commercial customers that do not have a grease trap or is not in compliance 15 days to formulate an acceptable plan and submit to the district and 45 days to correct to district and town/county/state ordinances. In the case of a failure – establishment will be invoiced all costs associated with failure to comply. In addition, establishment will be invoiced \$10/ day beginning at the earlier of failure to supply an acceptable plan or failure to complete the plan, whichever is earlier. No formal action taken.*

4. Discuss and potentially act on Conveyance of Land Rights requested by Department of Transportation pursuant to STH 83/20 work.

*Motion by Commissioner McNeiley to allow Commissioner Dickinson permission to sign documents for DOT easement subject to review by legal counsel. Seconded by Commissioner Hinz. All in favor. None opposed. Motion carried.*

## **New Business**

1. Discuss and potentially act on customer request to release a portion of easement within Lot 9 of Fowlers Bay at Frasier Trail.

*Motion by Commissioner Hinz to decline the easement release request by owner on Fraiser Trail until there is an actual detailed home plan – including grading, and has approval by the town of Waterford and Racine County zoning department. Motion seconded by Commissioner McNeiley. All in favor. No one opposed. Motion carried.*

## **Operations & Maintenance Report (O & M)**

- *Insurance premium decrease*
- *Manhole repairs*
- *Riverbend road –waiting for asphalt*
- *Getting quotes for Check valves.*
- *Looking for contractor to do work*
- *Fox River road study for high usage.*
- *5 Year plan*

## **Treasurer Report**

## **Report from Western Racine County Sewerage District (WRCSD)**

## **Adjournment**

*Motion by Commissioner McNeiley to adjourn at 9:30 AM. Second by Commissioner Hinz. Approved. Motion carried.*