

**Official/Approved Minutes  
Town of Waterford Sanitary District No. 1  
Regular Monthly Commissioners Meeting  
Wednesday November 13, 2019 @ 8:00 a.m.  
Town Hall Meeting Room  
415 N. Milwaukee Street, Waterford, WI**

Commissioners Present: Dickinson, Santaga  
Absent: Commissioner Hinz  
Superintendent: Rollie Timm  
Accountant: Jim Filicetti

Meeting called to order at 8:00a.m. By Commissioner Dickinson

**Pledge of Allegiance**

**Public Comments:**

This is a public meeting of the Waterford Sanitary District Commissioners for the for the purpose of conducting the District's business. At the beginning of each meeting, Commissioners may receive limited information from District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

**Announcements**

**Approval of the minute(s) of previous month**

*Motion to approve the Minutes of November13, 2019 meeting by Commissioner Santaga. Seconded by Dickinson, all in favor – none opposed. Motion carried.*

**Old Business**

1. Update by KJ Tax - Discuss and possibly take action on report by KJ Tax including but not limited to actions necessary to procedures, banking, or other matters as a result of the report and possible action resulting from those discussions. (Ongoing agenda item)

*No action taken*

**New Business**

1. Review 2020 Annual Budget for possible release to publication, and action in December.

*Motion to publish the 2020 annual budget as presented, by Commissioner Santaga, seconded by Commissioner Dickinson. All in favor, no one opposed. Motion carried.*

2. Discuss and potentially act on a proposal from Advance Office Equipment for office computers.

*Motion to accept proposal by Advance Office Solution as presented by Commissioner Santaga, Seconded by Commissioner Dickinson. All in favor, no one opposed. Motion carried.*

3. Discuss and potentially act on Crane construction issues at LS14 and LS15.

*No action taken*

4. Discuss and potentially act on State's request for an updated Employee Trust Fund resolution.

*Motion by Commissioner Santaga to accept resolution 1904 as presented. Seconded by Commissioner Dickinson. All in favor, no one opposed. Motion Carried.*

5. Discuss and potentially act on revised fee structure for items other than sewage user rates.

*Will present a resolution to be passed at December Commissioner meeting.*

6. Discuss and potentially act on sewage user rates for 2020.

*Will present a resolution for approval at December meeting.*

7. Discuss and potentially act on LS aeration equipment.

*No action taken.*

## **Operations & Maintenance Report**

### **Treasurer Report**

### **Report from Western Racine County Sewerage District (WRCSD)**

### **Adjournment**