

**Town of Waterford Sanitary District No. 1**  
**Regular Monthly Commissioners Meeting**  
**Wednesday May 13, 2020 @ 8:00 a.m.**  
**Remote Video Teleconference – See Instructions Below**  
**Note: Meeting Will NOT Take Place in The Municipal Building,**  
**All Commissioners & Staff Will Dial-In From Remote Locations**

Commissioners: Hinz, Santaga, Dickinson  
Superintendent: Rollie Timm

**Pledge of Allegiance**

**Public Comments:**

Due to COVID 19 and Wisconsin State Mandates to remain isolated the April monthly Commissioners' meeting will be conducted by video teleconference. Anyone may join the conference using any computer or smartphone by following the instructions below, and also those once connected. Be advised the video teleconference will be recorded and made available to others, your image and everything behind you that is in view of your device's camera will be recorded and may be seen by others. By signing onto the video teleconference, you consent to the possibility of being recorded. You may 'X-out' of being recorded, but since the video teleconferencing is provided by a third party no assurance whatsoever is given by District your image will not be recorded anyway.

Video teleconferencing is arranged through GoToMeeting, a commercially available app. It is HIGHLY RECOMMENDED that you access the software link 10-15 minutes before the start of the meeting allowing yourself enough time to familiarize yourself and join the meeting at the beginning. This is commercially available software, District makes no warranties or assertions regarding the security or quality of the software, or any settings it may make to your computer or device to operate.

**May 13, 2020 Regular Commissioner's Meeting**  
**Wed, May 13, 2020 8:00 AM - 10:00 AM (CDT)**

**Please join my meeting from your computer, tablet or smartphone.**  
**<https://global.gotomeeting.com/join/374958469>**

**You can also dial in using your phone.**  
**United States: +1 (224) 501-3412**

**Access Code: 374-958-469**

**New to GoToMeeting? Get the app now and be ready when your first meeting starts:**  
**<https://global.gotomeeting.com/install/374958469>**

In the spirit of full transparency and to comply with open meeting requirements to the extent possible while under State and Federal isolation guidelines, District will post the conference on the District website and soon as practicable. As always, the meeting minutes will be posted to the website.

This is a public meeting of the Waterford Sanitary District Commissioners for the purpose of conducting the District's business. At the beginning of each meeting Commissioners may receive limited information from District residents and property owners, but no action can be taken. For any specific agenda item, at the discretion of the Commission, the public may be allowed to provide comments on those agenda items.

**Approve Minutes of Previous Meeting(s)**

**Old Business**

1. Update by KJ Tax - Discuss and possibly act on report by KJ Tax including but not limited to actions necessary to procedures, banking, or other matters as a result of the report and possible action resulting from those discussions.
2. Discussion & Possible Action Regarding – employee compensation, work schedules and other related items due to COVID 19.
3. Discussion & Possible Action Regarding – due to COVID 19 the delay in issuing quarterly invoices, adjusting due dates, handling of past due bills, handling of Late Payment Charges, fees and other financial matters caused by COVID 19.

### **New Business**

1. Discussion & Possible Action Regarding – LS #15 completion progress and possible determination of breach of contract against contractor.
2. Discuss & Possible Action Regarding – Lift Station number 10 repairs, and approval of engineering invoice.
3. Discuss & Possible Action Regarding – Addition of flow meter at LS #15.

### **Operations & Maintenance Report**

### **Correspondence**

### **Treasurer Report**

### **Report from Western Racine County Sewerage District (WRCSD)**

### **Adjournment**

*Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Waterford Sanitary District No. 1 at 262-534-4646, with as much advance notice as possible.*

Agenda was written and approved 5/4/2020 by Commissioner Dan Dickinson prior to posting.  
E-mail & posted agenda 5/6/2020, Town of Waterford Town Hall (outside), Tichigan Lake Civic Center (outside), Ron's Service Station (inside), emailed to Waterford Post.