

Official/Approved Minutes
Town of Waterford Sanitary District No. 1
Regular Monthly Commissioners Meeting- Remote Video Teleconference
Wednesday April 8, 2020
8:00 a.m.
Dial-In From Remote Locations on GoToMeeting

Announcement: Anyone could join the meeting remotely by following instructions provided on the meeting agenda. No one from the public attended.

Commissioners Present via Go To Meeting: Dickinson, Santaga, Hinz

Also Present via GoToMeeting: Rollie Timm, Jim Filicetti, Jim Bitzan, Kristin Hause, and Pamela Gamble

Meeting called to order at 8:03 a.m. By Commissioner Dickinson and begin recording.

Moment of silence for loved ones and the world during the Covid-19 pandemic

Public Comments:

Minutes of Previous Meeting(s)

Motion made by Commissioner Santaga to approve the meeting minutes from March 11, 2020. Seconded by Commissioner Dickinson, all in favor. No one opposed. Motion carried.

Old Business

1. Update by KJ Tax - Discuss and possibly take action on report by KJ Tax including but not limited to actions necessary to procedures, banking, or other matters as a result of the report. (DD)

No action taken.

New Business

1. Discussion & Possible Action Regarding – regarding Commissioners’ positions on the board.

Motion to keep current positions as they are by Commissioner Hinz Seconded by Commissioner Santaga. All in favor. No one opposed. Motion carried.

2. Discussion & Possible Action Regarding – employee compensation, work schedules and other related items due to COVID 19.

Motion by Commissioner Santaga to reaffirm that employees will continue to be paid with rotating schedule to accommodate the Covid-19 directive until modified at commissioner meeting or the restriction ceases. Seconded by Commissioner Hinz. All in favor. No one opposed. Motion carried.

3. Discussion & Possible Action Regarding – due to COVID 19 the delay in issuing quarterly invoices, adjusting due dates, handling of past due bills, handling of Late Payment Charges, fees and other financial matters caused by COVID 19.

Motion by Commissioner Hinz to extend the Sewer bill due date and notify customers of the extension due to Covid-19 by attaching a label on the exterior envelope, making no changes to the bill. Seconded by Commissioner Santaga. All in favor. No one opposed. Motion carried.

4. Discuss & Possible Action Regarding – State and Federal grants and loans potentially available due to COVID 19.

Commissioner Santaga makes a motion to allow KJ Tax to apply for the payroll protection and economic injury and disaster loan, and others discussed on a priority basis on behalf of the Town of Waterford Sanitary District. Seconded by Commissioner Hinz. All in Favor. No one opposed. Motion carried.

5. Discuss & Possible Action Regarding – Lift Station numbers 14A and 15 repairs and possible approval of invoices for said work.

Motion by Commissioner Santaga, since there were no changes made to the original Contractor's application for payment, Commissioner Dickinson may sign and send payment out according to payment recommendation by Ruekert & Mielke. Seconded by Hinz. All in favor, no one opposed. Motion carried.

6. Discuss & Possible Action Regarding – Lift Station number 10 repairs.

Motion from Commissioner Hinz to move forward with the Lift Station 10 rehabilitation project with Ruekert & Mielke. Seconded by Santaga. All in favor. No one opposed. Motion carried.

Operations & Maintenance Report

- Ideas of how to the word out about excessive wipes and other items in the sewer.
- Vactor truck returned from repairs.

Report from Western Racine County Sewerage District (WRCSD)

None

Adjournment

Motion by Commissioner Hinz to adjourn at 9:19 am . Second by Commissioner Santaga.. All in favor. No one opposed.. Motion carried. Recording session on GoTo Meeting ended.